

~~SECURITY INFORMATION~~

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SECRET

June 11, 1952



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SUBJECT: CONTRACT [redacted] -- REQUEST FOR APPROVAL OF SPECIAL EXPENSES

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[redacted] a Staff Member at [redacted]
[redacted] has been requested
by the Agency to transfer his work [redacted] to Washington.
Although he will continue as a member of [redacted]
it appears to be advantageous for him to permanently move to Washing-
ton.

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Authorization is requested to reimburse [redacted] for expenses
which will be incurred in moving his family and possessions. It is
not definitely known at this time the exact expenses that will be
involved but there follows an approximation:

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1. Packing, moving, and unpacking household furniture
and possessions -- \$600.00
2. Miscellaneous expenses attendant on moving; i.e.,
overlapping rentals, removal and installations of
appliances and equipment -- \$300.00
3. Travel for [redacted] and family at the standard
government expense allowances -- \$150.00

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Total Expenses -- \$1,050.00

Assurance is also requested that [redacted] will be reimbursed for
his expenses in moving to his original town of residence at the
time he was originally employed [redacted] or, to a point not
more distant than his initial residence when the Project on which
he is employed is terminated.

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Contract [redacted] does not specifically authorize [redacted]
to reimburse [redacted] for these items.

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Very truly yours,

[redacted]

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Administrative Officer

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